



WILLIAM T FUJIOKA
Chief Executive Officer

County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
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September 9, 2008

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**DEPARTMENT OF PUBLIC WORKS:
BASSETT PARK SKATE PARK REFURBISHMENT
AND GENERAL PARK IMPROVEMENTS PROJECT
APPROVE PROJECT BUDGET C.P. 86876
(FIRST DISTRICT) (3 VOTES)**

SUBJECT:

This action would authorize construction of the Bassett Park Skate Park Refurbishment and General Park Improvements project.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Find that the project is categorically exempt from the California Environmental Quality Act for the reasons cited herein.
2. Approve the Bassett Park Skate Park Refurbishment and General Park Improvements project with a total project budget of \$600,000, and authorize the Department of Public Works to carry out the project.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will allow the Department of Public Works (Public Works) to carry out the Bassett Park Skate Park Refurbishment and General Park Improvements project.

Board of Supervisors
GLORIA MOLINA
First District

YVONNE B. BURKE
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

"To Enrich Lives Through Effective And Caring Service"

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The proposed project will consist of refurbishment of the existing above-ground skate park and general improvements in the park. The skate park refurbishment will include repair and slurry coat of the existing asphalt surface; upgrade of the perimeter fencing, modular skate park systems, and lighting; and installation of a camera surveillance system. The general park improvements will include upgrading the park signage, benches, waste receptacles, and fencing at the playground and splash pad.

The project will also include the following additional work items, if they can be accommodated within the available construction budget: upgrade of courtyard benches and service yard fencing, and replacement of cracked and/or uplifted concrete paving along the path of travel from the parking lot to the skate park.

Sustainable Design Program

In accordance with your Board's Sustainable Design Program, Public Works will work with the Department of Parks and Recreation (Parks and Recreation) to incorporate sustainable design features as part of the project, including the use of skate park materials containing a significant percentage of post-consumer recycled content and recyclable materials.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provision of Service Excellence (Goal 1), Fiscal Responsibility (Goal 4), and Children and Families' Well-Being (Goal 5) by investing in public infrastructure that will enhance recreational opportunities for County residents.

FISCAL IMPACT/FINANCING

The total project cost, including construction, civic art, miscellaneous expenditures, and County services, is currently estimated at \$600,000. The Project Schedule and Budget Summary are included in the attachment.

Sufficient appropriation is available in the Fiscal Year 2008-09 Capital Projects Budget (C.P. 86876) to fully fund the project. The proposed project is funded with net County cost allocated for Enhanced Unincorporated Area Services.

The project's \$4,600 Civic Art one percent fee will be transferred to the Civic Arts Special Fund as part of the Fiscal Year 2008-09 Supplemental Budget Resolution.

Operating Budget Impact

Following completion of the project, scheduled for winter 2008, Parks and Recreation anticipates an increase of \$5,000 in ongoing costs to operate and maintain the facility. This includes services and supplies for utilities, maintenance supplies, and safety equipment. Request of funds for ongoing costs will be submitted in Parks and Recreation's Fiscal Year 2008-09 Supplemental Budget Request.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Pursuant to your Board's Civic Art Policy, adopted December 7, 2004, the project budget includes one percent of design and construction costs to be allocated to the Civic Art Fund.

ENVIRONMENTAL DOCUMENTATION

The proposed project is categorically exempt from the California Environmental Quality Act (CEQA) Guidelines in accordance with Article 19, Sections 15301 and 15303 (e); and the revised County of Los Angeles Environmental Document Reporting Procedures and Guidelines, Classes 1 and 3 (b), adopted by your Board on November 17, 1987, because the project includes refurbishment of existing park facilities and replacement of accessory structures.

CONTRACTING PROCESS

The proposed improvements will be completed using a Public Works job order contract and Internal Services Department purchasing program.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The park will remain open during construction. However, the skate park is scheduled to be closed for approximately two months. The use of a job order contract will expedite completion of the proposed improvements.

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CONCLUSION

Please return one stamped adopted copy of this letter to the Chief Executive Office (Capital Projects Division), one copy to Parks and Recreation, and one copy to Public Works (Project Management Division I).

Respectfully submitted,

A handwritten signature in black ink, appearing to read "William T. Fujioka", with a stylized flourish at the end.

WILLIAM T FUJIOKA
Chief Executive Officer

WTF:DL:JSE
DJT:PB:tlh

Attachment

c: County Counsel
Arts Commission
Office of Affirmative Action Compliance (Ozie Smith)
Department of Parks and Recreations
Department of Public Works

September 9, 2008

ATTACHMENT

**DEPARTMENT OF PUBLIC WORKS:
BASSETT PARK SKATE PARK REFURBISHMENT
AND GENERAL PARK IMPROVEMENTS PROJECT
APPROVE PROJECT BUDGET
C.P. 86876**

I. PROJECT SCHEDULE

Project Activity	Scheduled Completion Date
Construction Documents	N/A
Jurisdictional Approvals	N/A
Construction Award	09/25/08
Construction Start	09/29/08
Substantial Completion	12/31/08
Final Acceptance	01/29/09

II. PROJECT BUDGET SUMMARY

Project Activity	Proposed Budget
Land Acquisition	\$ 0
Construction	
Low Bid Construction Contract	\$ 0
Job Order Contract	440,767
Change Orders	77,973
Departmental Crafts	0
Youth Employment	0
Construction Consultants	0
Misc. Expense (Gordian Fees)	8,000
Telecomm Equip – Affixed to Building	0
Civic Arts	4,600
Subtotal	\$531,340
Programming/Development	\$ 0
Plans and Specifications	\$ 0
Consultant Services	
Site Planning	\$ 0
Hazardous Materials	0
Geotech/Soils Report and Soils Testing	0
Material Testing	0
Cost Estimating	0
Topographic Surveys	0
Construction Management	0
Construction Administration	0
Environmental	0
Move Management	0
Equipment Planning	0
Legal	0
Construction/Change Order	0
Other:	0
Subtotal	\$ 0
Miscellaneous Expenditures	\$ 500
Jurisdictional Review/Plan Check/Permit	\$ 0
County Services	
Code Compliance Inspection	\$ 13,500
Quality Control Inspection	0
Design Review	0
Design Services	6,160
Contract Administration	8,600
Project Management	32,400
Project Management Support Services	0
ISD Job Order Contract Management	0
DPW Job Order Contract Management	0
ISD ITS Communications	0
Project Security	0
Project Technical Support	5,000
Office of Affirmative Action	2,500
County Counsel	0
Other:	0
Sheriff Job Order Contract Management	0
Subtotal	\$ 68,160
TOTAL	\$ 600,000